

**FINAL
ALTERNATIVE ASSESSMENT**

(COVER PAGE)

Session	:	<u>April 2021</u>
Programme	:	<u>Diploma in Business (DIB) Diploma in Mass Communication (DMCN) Diploma in Finance (DIF/DFIN) Diploma in Entrepreneurship (DENT) Diploma in Marketing (DMKT) Diploma in Accounting (DIAN)</u>
Course	:	<u>ENL2103: English For Academic Purpose</u>
Date of Examination	:	<u>July 30, 2021 (Friday)</u>
Time	:	<u>8:00am – 10:30am</u> Reading Time : <u>Nil</u>
Duration	:	<u>2 Hours : 30 Minutes</u>

Note: 30 minutes is added into the duration of the examination to factor in any connectivity matters and for you to scan and upload your scripts.

Special Instructions :

Answer **all FOUR (4)** questions. Answer **ALL** questions in **A4 FOOLSCAP PAPER**.

Materials permitted : Nil

Materials provided : Nil

Examiner(s) : Sherlin Ritta Arumanathan, Kamalashne Jayapalan, Subarshini Ramakrishnan, Allison Wang, Prema Subramaniam and Jernestcia Gimbad

Chief Moderator : Siti Adibah Abdul Mutalib

This paper consists of 7 printed pages, including the cover page

DIPLOMA IN BUSINESS (DIB)
DIPLOMA IN MASS COMMUNICATION (DMCN)
DIPLOMA IN FINANCE (DIF/DFIN)
DIPLOMA IN ENTREPRENEURSHIP (DENT)
DIPLOMA IN MARKETING (DMKT)
DIPLOMA IN ACCOUNTING (DIAN)
ENL2103: ENGLISH FOR ACADEMIC PURPOSES
FINAL ALTERNATIVE ASSESSMENT: APRIL 2021 SESSION

INSTRUCTIONS

1. This paper consists of **FOUR (4)** questions.
2. All your answers **MUST BE HANDWRITTEN** in A4 Foolscape Paper.
3. You are required to **scan all answer sheets in one document** and submit them in Blackboard before the end of the test duration. The duration of the paper is 2 hours. You are given additional 30 minutes to factor in any connectivity matters and for you to scan and upload your scripts.
4. Rename your scanned answer sheet in this manner: [Name_ StudentID_Section.docx](#)
(*e.g. Tan Jun Choi_J20012345_DBI.docx.*)
5. Make sure you **DO NOT COPY & PASTE** from **or REFER TO** any source. Your submission will be digitally checked for plagiarism. You may be subjected to an Academic Dishonesty hearing if caught or suspected cheating in any way.
6. Refer to the following steps for the final submission:
 - a. Step 1: Go to the **APRIL 2021 Alternative Assessment** folder.
 - b. Step 2: Click [<Alternative Assessment Submission>](#) and click [<Browse my Computer>](#) to attach your file. Click [<Submit>](#).
7. You have **only ONE (1) attempt** to submit your task.

You must submit your completed work within **2 hours and 30 minutes** on **30 JULY 2021**. There will be absolutely no extensions.

QUESTION 1: TRANSITIONS**(20 marks)**

In the spaces provided, add appropriate transitions to tie together the sentences. Draw from the words given in the box below. Use each word only **ONCE**. Write out the answers in your foolscap paper.

for example	however	nevertheless	so	unless
although	since	hence	if	similarly
meanwhile	considering that	in order to	yet	in addition
for instance	otherwise	despite	because	nonetheless

1. Sometimes you need to learn to forgive. _____, you will never know what you have lost in your life.
2. I am not too keen to go to the concert; _____, I will send you there.
3. _____ the movie got good reviews, it was too long and dry.
4. I was very tired the whole day. _____, I was unable to sleep.
5. _____ the pizza is a food foreign to the Indian palate, Pizza Hut has been trying to develop a recipe that would suit the Indian consumers.
6. People choose to travel in many ways. Budget travelers, _____, would choose hitchhiking as a means to see the world.
7. There are many house chores waiting for you; _____, cleaning the kitchen, vacuuming the living room, and mowing the lawn.
8. Theresa knew that the traffic would be bad, _____ she left thirty minutes early.
9. My sister does not like green peas; _____, I hate vegetables too.
10. You will not be able to get into the gym _____ you have a membership.
11. Heavy rains cause waste from drainage systems to overflow into the ocean; _____, many beaches were closed.
12. _____ the continuous pandemic, the government has asked people to keep faith with its recovery.
13. The police has asked the protestors to leave; _____, they are still here.

14. The company needs to improve on their product _____ increase their sales.
15. All flights were cancelled today _____ of the storm.
16. Brush the carrot with oil, add some salt, and bake till soft. _____, heat the oil in a heavy pan.
17. You are my friend; _____, I feel like you take advantage of me.
18. _____ the dog barks, feed him.
19. _____ to the heavy rain, there was big fog which made our way out of the jungle very difficult.
20. The brothers have not met _____ World War 2.

QUESTION 2: SUMMARY WRITING**(30 Marks)**

Write a short summary for **ALL** the following passages. Each summary should be written in **ONE (1) or TWO (2) sentences of about 25 to 30 words ONLY**. Write out the answers in your foolscap paper.

Passage 1

When it comes to job hunting, your CV is paramount. Get it right, and you'll have an interview in no time, but get it wrong, and you may face rejection after rejection. If you feel that your CV is lacking, you can boost your document by inserting a hobbies and interests section at the end. This can help to show how well you fit into the company or the industry. For example, if you're applying for an environmental job, why not include that you have a big interest in climate change activism? Be careful though; avoid listing hobbies that don't add value to your CV or are run-of-the-mill, like reading. Draw on interests that make you stand out or are relevant to the job. (124 words)

Adapted from: Career Advice. 2021. How to write a CV: Tips for 2021. Available at: <<https://www.cv-library.co.uk/career-advice/cv/how-to-write-a-cv-tips/>> [Accessed 2021].

Summary 1: _____

Passage 2

According to a recent JobStreet.com survey, fresh graduates have some catching up to do as employers are not too happy about their quality levels. A significant 70% of respondents said that the standard of fresh graduates was just average, while 24% believed that they were bad and only 6% said they were good. The poor ratings were not generally linked to their academic qualifications, but rather their poor attitudes and communication skills shown during interviews or at work. Reflecting on the English proficiency levels in Malaysia that continues to be of concern, 64% of the respondents said that a poor command of English language was the second reason behind fresh graduate unemployment. Being the main language for business communications, more and more employers are taking into account the importance of hiring candidates who have a good grasp of English. (140 words)

Adapted from: JobStreet Malaysia. 2015. Employers: Fresh Graduates Have Unrealistic Expectations. Available at: <<https://www.jobstreet.com.my/career-resources/employers-fresh-graduates-unrealistic-expectations/>> [Accessed 2021].

Summary 2: _____

Passage 3

Hiring managers do not just ask those job interview questions just because they feel like it. They are after one of two things: they want to see how you handle pressure and how you think. Expect questions that ask you about past mistakes, personal limitations, and workplace conflicts during the interviews. Be mindful that when you are asked about past mistakes, they simply want to see what you have done about it and if you have pivoted. When answering about previous workplace conflicts, use it as an opportunity to show how introspective you are and how you turn such conflicts into an evolving strength. Answer in a way that shows self-reflection, awareness, and your commitment to learn from failures. (120 words)

Adapted from: JobStreet. Malaysia. 2021. Here's How To Answer Tough Interview Questions. Available at: <<https://www.jobstreet.com.my/career-resources/heres-how-to-answer-tough-interview-questions>> [Accessed 2021].

Summary 3: _____

QUESTION 3: FULL OUTLINE

(20 marks)

Write an outline for a five-paragraph essay for **ONE (1)** of the topics below. Refer to the given outline format. Write out the answers in your foolscap paper.

1. What are the differences between visiting local and foreign destinations?
2. What are the effects of excessive academic assignments on students?
3. Young adults should learn how to invest. Argue for or against this topic.

Your essay outline should be written in the following format for questions 1 & 2:

Thesis statement (3 marks):

Topic sentence 1 (2 marks):

Supporting details (1.5 marks each): 1: _____

2: _____

Topic sentence 2 (2 marks):

Supporting details (1.5 marks each): 1: _____

2: _____

Topic sentence 3 (2 marks):

Supporting details (1.5 marks each): 1: _____

2: _____

Concluding statement (2 marks):
