

**FINAL**  
Examination Paper

(COVER PAGE)

Session : AUGUST 2018

Programme : Diploma in Business (DIB)

Course : HRM2100: Fundamentals of Human Resource Management

Date of Examination : 8 December 2018, (Saturday)

Time : 5:00pm – 7:00pm Reading Time : Nil

Duration : 2 Hours

**Special Instructions :**

Answer any **FOUR (4)** questions in the answer booklet provided.

Materials permitted : Nil

Materials provided : Nil

Examiner(s) : Claudine Shalini Kenel, Ng Huey Miin,  
Vasanthakumar, Beverly V Usit

Moderator : Ms Kannaki S Narayansamy

*This paper consists of 3 printed pages, including the cover page*

DIPLOMA IN BUSINESS PROGRAMME (DIB)  
HRM2100: FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT  
FINAL EXAMINATION: AUGUST 2018 SESSION

**Instruction:** This paper consists of **SIX (6)** questions. Answer any **FOUR (4)** questions in the answer booklet provided. All questions carry equal marks.

**Question 1**

Changes in the environment of human resource management are very wide and it plays a crucial role in organizations.

Using appropriate examples, state and discuss any **FIVE (5)** trends that influence human resource management practices.

(25 marks)

**Question 2**

a) List and discuss with appropriate examples, the **FIVE (5)** methods of recruitment

(15 marks)

b) Identify and explain the **FIVE (5)** steps to the Recruitment Process

(10 marks)

**Question 3**

It was criticized that traditionally performance appraisal systems are ineffective

Using relevant examples, state and discuss any **FIVE (5)** problems related to performance appraisal.

(25 marks)

**Question 4**

List and explain 5 (FIVE) employee development methods. You are to include at least one (1) example for each way method

(25 marks)

**Question 5**

a) Identify and explain **5 (FIVE)** elements of job analysis.

(15 marks)

b) Using relevant examples, explain any **FIVE (5)** main components of job description.

(10 marks)

**Question 6**

List and explain the **5 (FIVE)** objectives of trade union

(25 marks)

~ The End ~

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