

**FINAL**  
Examination Paper

(COVER PAGE)

Session : April 2016

Programme : Diploma In Business/Finance(DIB/DIF)  
Diploma In Fashion Design Programme (DFD)  
Diploma In Interior Design Programme (DID)  
Diploma In Graphic Design Programme (DGD)  
Diploma In Interactive Multimedia And Animation Programme (DIMA)

Course : ENL1103: Fundamentals Of English

Date of Examination : 30 July, 2016 (Saturday)

Time : 11:00am – 1:00pm Reading Time : Nil

Duration : 2 Hours

**Special Instructions :**

Answer All the questions. Write your answers in the answer booklet provided.

Materials permitted : Nil

Materials provided : Nil

Examiner(s) : Otta Mok, Malinee PK Sreedharan Nair, Atiqah Zawani  
Kamaruzzaman, Wan Nurul Ezzati Binti Haslee Sharil,  
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Moderator : Dr Asha Dass

*This paper consists of 7 printed pages, including the cover page*

DIPLOMA IN BUSINESS (DIB)  
DIPLOMA IN INTERIOR DESIGN (DID)  
DIPLOMA IN INTERACTIVE MULTIMEDIA AND ANIMATION (DIMA)  
DIPLOMA IN GRAPHIC DESIGN (DGD)  
DIPLOMA IN FINANCE (DIF)  
DIPLOMA IN FASHION DESIGN (DFD)  
ENL1103: FUNDAMENTALS OF ENGLISH  
FINAL EXAMINATION: APRIL 2016 SESSION

**Instruction:** This paper consists of **FOUR (4)** questions. Answer **ALL** the questions in the answer booklet provided.

**Question 1**

**Read the following passage and answer the questions that follow. (25 marks)**

- 1 Speaking of time, there seem to be just two ways of perceiving it: some people complain about never having any; others are always looking for ways to kill time. But time is actually very fairly distributed. Everyone gets 60 minutes per hour and 24 hours per day, nett. It is only the daily tasks that are distributed unequally. They make the day too short for some people and too long for others.
- 2 Just imagine a pupil who is handed his lessons for the week all in one lump: "By Saturday you have to do 100 math problems, read 20 pages in your reading book, write two dictations and a composition, and know all about the geography of the North Sea and about the biblical Flood. You must also learn two songs, participate in sports and find time for needlework and drawing." The pupil will probably be shocked by this mountain of work and prefer to stay in bed, pretending to have the flu. However, divided according to subjects and lessons, the weekly workload is not as intimidating. The child sees that all the subjects can be covered, and there is free time as well.
- 3 A schedule can also help adults to fight their way through too many commitments. It shows us how the 168 hours of a week is spent. For example, we might discover that we slept a total of 3020 minutes, sacrificed 2875 minutes for our job, spent 1885 minutes on various tasks such as shopping or a visit to the dentist, and that only 2300 minutes was left for leisure time.
- 4 By means of such an analysis, we can observe critically the aspects we like and the ones we don't. Some of the results might even shock us -- when we realize, for instance, how much time we spend watching television, and how little time remains for the people closest to us.
- 5 Often, time problems are caused by an external situation. In our work, we usually have no choice but to fix dates and to be on time for appointments. But time problems also have their roots in our fears and desires. They are not simply a matter of fate; they are at least partly homemade. Continually we are falling into our own traps by overlooking our

days. Afterwards, we get angry because every unexpected occurrence throws us off completely.

6 The same problem occurs if we let ourselves get bogged down with a number of small tasks before we focus on the main job. When we finally give our undivided attention to *the latter*, a lot of time has already been wasted. Another example is that many people take on too many responsibilities, not out of a spontaneous desire to help, but because they are afraid that other people will look at them askance and because due to their own insecurity, they are dependent on the approval of others. Thus, they comply with every request, no matter how unpleasant. The desire to be praised can be so strong that they even refrain from saying how time-consuming and difficult it has been to complete the task.

7 People who have time don't necessarily work less than others who are always in a rush. But they know how to set priorities, and they stick to their decisions. Learning how to use your time best can change your whole way of life and help you to get tasks accomplished.

- (a) According to the author, what are the two ways of perceiving time? (2 marks)
- (b) What is the cause of these opposing perceptions about time? (2 marks)
- (c) What is the importance of having a schedule in handling heavy workload? (2 marks)
- (d) How can we benefit from analyzing how our time is spent in a week? (2 marks)
- (e) Give an example of a time problem that is caused by an external situation. (2 marks)
- (f) Explain how one's fears and desires can become the root cause of time problems. (2 marks)
- (g) What happens when we are bogged down with a number of small tasks? (2 marks)
- (h) Why do some people take on too many responsibilities? (2 marks)
- (i) Given the same amount of work, why do some people have time whereas some are always in a rush? (2 marks)
- (j) What are the rewards of managing our time well? (2 marks)
- (k) Find a word or a phrase from the passage which means the following: (5 marks)
- (i) frightening (Paragraph 2) –
- (ii) incidence (Paragraph 5) –

- (iii) stuck (Paragraph 6) –
- (iv) with disapproval (Paragraph 6) –
- (v) obey (Paragraph 6) –

## Question 2

- (a) **Read the paragraph below and identify the part of speech of the words underlined.** (5 marks)

Jeanie and I were very excited that morning. After months of planning, we were finally going to attempt our first mountain climb. We i) left for the mountain just before six in the morning. We first went ii) to the store to buy a few things and stopped for breakfast at a café near the rail station. Once we were done, we got moving. Jeanie realised she wasn't strong enough to lift her heavy rucksack, so I helped her carry iii) it. The weather was iv) very cold and the wind started to pick up. As we made our way up higher, I began to feel a sense of v) dread.

- (b) **Fill in the blanks with the appropriate form of the words in brackets. You may use suitable prefixes and/or suffixes.** (5 marks)

- (i) Ellie and Jason have stopped speaking to each other after the terrible \_\_\_\_\_ they had last week. (argue)
- (ii) I saw Allison just a moment ago, but now I can't find her! It seems that she has \_\_\_\_\_! (appear)
- (iii) My dog just can't stay still. She gets very \_\_\_\_\_ when she is tied to her leash. (rest)
- (iv) Alan was not very popular in his community. That is why there were only a \_\_\_\_\_ of people who attended his funeral. (hand)
- (v) I asked for iced water, not warm water. I think the waiter \_\_\_\_\_ me. (hear)

- (c) **Choose the correct verb to complete the sentences below.** (10 marks)

- (i) Thirty minutes (is / are) the amount of time you are given to complete your essay.
- (ii) Gymnastics (is / are) not an easy sport.
- (iii) A packet of sweets (cost / costs) about fifty cents.
- (iv) The principal and her husband (is / are) honoured guests.
- (v) Either the pitcher or the base runners (was / were) caught napping.
- (vi) The United States (is / are) a country of contrast.
- (vii) The man in the picture (look / looks) a lot like your brother.
- (viii) Here into the main ring of the circus (come / comes) the trained elephants.
- (ix) A magazine, some newspapers and a book (was / were) lying on the floor.
- (x) The boy along with his friends (were / was) late to the party.

- (d) Fill in the blanks with suitable modals from the ones given in the box below. You are not allowed to use any modal more than once. (5 marks)

should	must	might	can	could	have to
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- (i) The lights \_\_\_\_\_ be switched off when no one is in the room. We were billed RM125 for electricity usage last month!
- (ii) "This \_\_\_\_\_ hurt a little", said the doctor as he prepared to administer the injection.
- (iii) Adele does not like to sing in public. However, you \_\_\_\_\_ ask her if she would be willing to make an exception.
- (iv) Parents \_\_\_\_\_ ensure that they provide their children with good nutrients.
- (v) He \_\_\_\_\_ cook well, but he almost never cooks at home.

### Question 3

- (a) Fill in the blanks with the correct tense of the verb given in brackets. Hint: there is one passive verb. (15 marks)

- (i) Hardly had the minister finished his speech when gunshots \_\_\_\_\_ (storm) the stadium.
- (ii) Everybody will be at the office at about 08:30 tomorrow as the meeting \_\_\_\_\_ (start) at nine o'clock.
- (iii) That candidate whom we had interviewed before we \_\_\_\_\_ (speak) to all the others is still my favorite.
- (iv) While climbing to the mountain top, I \_\_\_\_\_ (encounter) a strange animal which I'd never seen before.
- (v) The chairman was sure that his plan would work out fine as no other member \_\_\_\_\_ (oppose) it up to that time.
- (vi) I wasn't surprised to hear that Mark \_\_\_\_\_ (have) an accident as he is a reckless driver.
- (vii) When I \_\_\_\_\_ (come) home this evening, my parents had gone out for a walk.
- (viii) By 2020, linguists \_\_\_\_\_ (study) the Indy-European language family for more than 200 years.
- (ix) I \_\_\_\_\_ (play) tennis tomorrow but I won't be able to do that because I have injured my right ankle.
- (x) We \_\_\_\_\_ (visit) the seashore many times before but last summer we enjoyed ourselves more than ever.

- (xi) According to a survey, thousands of vending machines \_\_\_\_\_ (have to convert) before the new coins has come into circulation.
- (xii) Nothing in my life \_\_\_\_\_ (be) strong enough to stop me from achieving my goals so far, and I don't think anything will be.
- (xiii) By the time he was 14, Wolfgang Mozart \_\_\_\_\_ (compose) an enviable number of musical pieces.
- (xiv) By the time the troop \_\_\_\_\_ (arrive), the war will have ended.
- (xv) Urbanization \_\_\_\_\_ (*always*, be) a problem which causes several environmental challenges ever since the rate of migration increased after the industrial revolution.

**(b) Change the following sentences into passive voice. (10 marks)**

- (i) You must wash that shirt for tonight's party.
- (ii) They make shoes in that factory.
- (iii) They had finished preparations by the time the guests arrived.
- (iv) The delegation will meet the visitors at the airport.
- (v) We have produced skis here since 1964.

**Question 4**

**(a) Complete the sentences below with suitable conjunctions. (5 marks)**

- (i) \_\_\_\_\_ my father loves jazz, he seldom listens to it.
- (ii) Honda makes cars \_\_\_\_\_ motorbikes.
- (iii) Sally invited me to her party last week, \_\_\_\_\_ I had to tell her I couldn't come.
- (iv) No doubt, we were the best team, \_\_\_\_\_ we lost the match.
- (v) \_\_\_\_\_ he wasn't prepared for the exam, he spent most of his time hanging around with his friends.

**(b) Identify each of the following sentences as Simple, Compound or Complex. (6 marks)**

- (i) This car offers six air-bags and cooling for your seats; in addition, there is also a world-class stereo system installed.
- (ii) Our flight attendants must be able to speak both English and Spanish.
- (iii) Max had a headache yesterday, so he didn't come to practice basketball.
- (iv) Though Samantha was very tired, she watched television till midnight.
- (v) While we were driving through the countryside, we saw many interesting sights.
- (vi) Seeing the cost of gasoline rising, some automobile manufacturers have begun to produce electric cars.

- (c) **Transform the following sentences into another type as directed. (14 marks)**
- (i) Anthony is a very good student, and he is also a talented pianist. (simple sentence)
  - (ii) Despite all my hard work, I still did not get the grades I expected. (complex sentence)
  - (iii) He is highly intelligent, but he does not apply himself to work. (simple sentence)
  - (iv) Unless a ransom is paid, the kidnapped businessman will not be released. (compound sentence)
  - (v) Some breeds of dogs are more suitable as search-and-rescue animals, for they have a stronger desire to perform a service. (complex sentence)
  - (vi) Seals and other aquatic animals can see better when they are hunting for food at night because they have very large eyes. (simple sentence)
  - (vii) As metals have many free-moving elements, they are good conductors of heat. (compound sentence)

**~ The End ~**  
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