

FINAL
Examination Paper

(COVER PAGE)

Session : August 2016

Programme : Diploma in Business (DIB)

Course : **HRM2100: Fundamentals of Human Resource Management**

Date of Examination : 08 December, 2016 (Thursday)

Time : 2:00pm – 4:00pm Reading Time : Nil

Duration : 2 Hours

Special Instructions :

Answer any **FOUR (4)** questions in the answer booklet provided.

Materials permitted : Nil

Materials provided : Nil

Examiner(s) : **Claudine Shalini Kenel, Ng Huey Miin and Vasanthakumar**
Gunasakaran

Moderator : Ihsan Mahmood

This paper consists of 3 printed pages, including the cover page

DIPLOMA IN BUSINESS PROGRAMME (DIB)
HRM2100: FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT
FINAL EXAMINATION: AUGUST 2016 SESSION

Instruction: This paper consists of **SIX (6)** questions. Answer any **FOUR (4)** questions in the answer booklet provided. All questions carry equal marks.

Question 1

Changes in the environment of human resource management are very wide and it plays a crucial role in organizations.

Using appropriate examples, state and discuss any **FIVE (5)** trends that influence human resource management practices.

(25 marks)

Question 2

Job analysis concentrates on what job holders are expected to do.

(a) Identify and explain any **FIVE (5)** nature of job analysis.

(10 marks)

(b) Using relevant examples, explain any **FIVE (5)** main components of job description.

(15 marks)

Question 3

It was criticized that traditionally performance appraisal systems are ineffective

Using relevant examples, state and discuss any **FIVE (5)** problems related to performance appraisal.

(25 marks)

Question 4

With relevant examples, critically discuss **FIVE (5)** possible errors that are frequently committed by the interviewer during a selection interview.

(25 marks)

Question 5

With suitable examples, describe **TWO (2)** methods for internal recruitment and **THREE (3)** methods for external recruitment.

(25 marks)

Question 6

Using appropriate examples state and discuss any **five (5)** selection test used by organizations for selecting the right candidates

(25 marks)

~ The End ~
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