



FINAL
Examination Paper

(COVER PAGE)

Session : August 2015

Programme : Diploma In Business (DIB)

Course : HRM2100: Fundamentals Of Human Resource Management

Date of Examination : December 7, 2015

Time : 5.00pm – 7.00pm Reading Time : Nil

Duration : 2 Hours

Special Instructions :

Answer any **FOUR (4)** questions in the answer booklet provided.

Materials permitted : Nil

Materials provided : Nil

Examiner(s) : Ms. Kannaki Narayansany, Ms. Ng Huey Miin, Ms. Jaccie Koh

Moderator : Mr. Ihsan Mahmood

This paper consists of 3 printed pages, including the cover page

DIPLOMA IN BUSINESS (DIB)
HRM2100: FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT
FINAL EXAMINATION: AUGUST 2015 SESSION

Instructions: This paper consists of **SIX (6)** questions. Answer any **FOUR (4)** questions in the answer booklet provided. All questions carry equal marks.

Question 1

Using relevant examples, list and discuss any **FIVE (5)** common types of performance pay methods used by employers to reward their employees.

(25 marks)

Question 2

(a) State and describe any **FIVE (5)** reasons for managers to appraise their subordinates' performance.

(10 marks)

(b) Using examples, explain **FIVE (5)** potential appraisal problems.

(15 marks)

Question 3

(a) Using appropriate examples, discuss any **FOUR (4)** nature of job analysis.

(16 marks)

(b) Identify and explain **THREE (3)** main methods used by managers to collect job analysis information.

(9 marks)

Question 4

(a) Name and explain **FIVE (5)** types of training used in the workplace to train employees.

(10 marks)

(b) Using relevant examples, explain **FIVE (5)** Off-The-Job development methods used to train the managers.

(15 marks)

Question 5

Human Resource responsibilities have become broader and more strategic over time in response to a number of trends.

- (a) With the use of examples, discuss **FIVE (5)** trends that influence human resource management practices.

(15 marks)

- (b) Identify and describe **FIVE (5)** functions of management process.

(10 marks)

Question 6

Using relevant examples, list and discuss **FIVE (5)** method of recruitments used by organizations.

(25 Marks)

~THE END~
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