



FINAL
Examination Paper

(COVER PAGE)

Session : August 2014

Programme : Diploma In Business (DIB)

Course : HRM2100: FUNDAMENTALS OF HUMAN RESOURCE
MANAGEMENT

Date of Examination : December 11, 2014

Time : 11:00am – 1:00pm Reading Time: Nil

Duration : 2 hours

Special Instructions :

This paper consists of **SIX (6)** questions. Answer any **FOUR (4)** questions in the answer booklet provided. All questions carry equal marks.

Materials permitted : Nil

Materials provided : Nil

Examiner (s) : Ms. Matheni Menon, Chang Foo Chung.

Moderator : Mr. Ihsan Mahmood

This paper consists of 3 printed pages, including the cover page.

INTI INTERNATIONAL COLLEGE SUBANG

DIPLOMA IN BUSINESS (DIB)

HRM2100: FUNDAMENTALS OF HUMAN RESOURCE MANAGEMENT
FINAL EXAMINATION: AUGUST 2014 SESSION

Instructions: This paper consists of **SIX (6)** questions. Answer any **FOUR (4)** questions in the answer booklet provided. All question carry equal marks.

Question 1

- a) As a Human Resource Manager, please describe and explain the functions of Human Resource Management.
(10 marks)
- b) Please explain **FIVE (5)** laws or regulations that are related to employment.
(15 marks)

Question 2

- a) Recommend the recruitment sources that can be used by companies to fill vacant positions.
(10 marks)
- b) Explain the **THREE (3)** functions of an induction programme.
(5 marks)
- c) List and explain the common mistakes by interviewer in an interview session.
(10 marks)

Question 3

- a) Critically explain the terms 'Total Rewards' and its importance in Human Resource Management context.
(20 marks)
- b) Briefly explain the term 'intrinsic motivation' with examples.
(5 marks)

Question 4

“Human Resource Management and Human Capital Management in reality are the same”

Critically discuss the above statement.

(25 marks)

Question 5

“Effective orientation can reduce employee turnover rate.”

List and discuss **FIVE (5)** negative impacts if an employee orientation is not conducted effectively.

(25 marks)

Question 6

- a) SOCSO and EPF are important and the most basic needs for an employee. Critically explain the benefits of SOCSO and EPF to employee in Malaysia.
(10 marks)
- b) Communication is an important element in Human Resource Management context. List and discuss **FIVE (5)** barriers to communicating.
(15 marks)

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